



## SwissChO Privacy Policy (as of August 2020)

These guidelines regulate what we - SwissChO and the Association of Swiss Scientific Olympiads (VSWO) - do with your submissions and contact data and what data we publish and pass on to third parties. If you have any questions or uncertainties, please do not hesitate to contact us at [president.chemistry@olympiad.ch](mailto:president.chemistry@olympiad.ch).

**Registration details.** When you register, we will ask you for your name, date of birth, gender, address, city, e-mail, telephone number, language skills, school, chemistry teacher\* and your T-shirt size. We use this information for the following purposes:

- **Contact.** Before, during and after our verification procedures, you will receive information about our events and other scientific competitions by e-mail or by post from the VSWO or us. For instance, we will send an e-mail newsletter. If you do not wish to receive any mails from us later, just let us know.
- **Schools.** We ask you about your school and about your teacher, so we can send them our informational materials in the following years. We inform them about your participation only if you have put in an excellent performance (qualifier for the final, medal, etc.).
- **Media.** We only provide your contact information (residential address, telephone number and e-mail) to the media with your explicit permission.
- **Third parties.** Together with our hosting providers, we strive to keep your data safe and to protect our website and databases as well as possible from access by third parties and misuse. Your data will only be passed on to trustworthy third parties who help us to fulfil our tasks directly (e.g. our newsletter partner or our printing company for mail order). Otherwise, we will not share your contact information with third parties such as our support partners without your consent.

**Particularly sensitive personal data.** For participation in our camps and for travelling to international competitions, we will ask you about your dietary habits and health information, for ID numbers, passport photos, passport copies and visa details, as well as contact details for emergencies. We treat this information as strictly confidential and only pass it on to third parties where necessary, for example to airlines, to embassies for visa applications, or to local organisers for menu planning.

**Photos and videos.** At our workshops and examinations as well as on journeys, we take photographs and film material to capture impressions of the Olympiad. We put these in galleries and as videos online and may label them with your name. We use them for our printed material and display them at our events. We reserve the right to allow third parties (such as the media and support partners) to take pictures and film recordings, and/or use photos and videos made by us. If you do not wish to have any photographs taken or films



recorded at our events, please let us know in advance in writing at [president.chemistry@olympiad.ch](mailto:president.chemistry@olympiad.ch).

**Competition data.** We store the results of all written exams in our internal archive. We will return the exams from the second and the final round by post. We do not publish your exam submissions, but we reserve the right to use them for internal training purposes.

**Rankings.** For each of our competition rounds, we create a ranking list with your name and region, as well as your score, award and ranking. We make these ranking lists publicly accessible on our website for an unlimited period. It is our opinion that a position at the lower end of the SwissChO ranking is also an excellent achievement. The Olympic idea "the important thing is taking part" is what counts.

**Media releases and reports.** During and after examinations, travels and camps, we prepare media reports and reports consisting of the results, photographs and quotes from the participants. We publish these online and send them to the media, schools and our support partners.

**Website usage.** On the SwissChO website, we use cookies to analyse visitor behaviour. These are independent of your user profile and are not linked by us. The data protection regulations for the website of our umbrella organisation VSWO can be found under the following link: <https://science.olympiad.ch/footernavigation/disclaimer/>.

**Changes.** We reserve the right to revise these guidelines once a year. However, we will never extend the scope of use of recorded data beyond that previously agreed.

I agree to this statement:

\_\_\_\_\_ (Date and signature [of parent or guardian])